

National Parks Development Committee Indicative Annual Procurement Plan for FY 2024

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	TRAVELING EXPENSES - LOCAL												
A.1a	Conduct of Ocular Visit (Annual Planning and Budgeting Conference / GAD Planning and Assessment)	FIN, PMD	NO	Direct Contracting	N/A	N/A	Jan-24	Jan-24	GoP	5,000.00	5,000.00		
A.1a	Conduct of ocular visit and benchmarking activities for HR-related programs and events	ADMIN	NO	Direct Contracting	N/A	N/A	Apr-24, May-24	Apr-24, May-24	GoP	7,000.00	7,000.00		
3.a1	Benchmarking Activities	OPERATIONS	NO	Direct Contracting	N/A	N/A	May-24	May-24	GoP	10,000.00	10,000.00		
3.a2	Benchmarking Activities on Other Parks	CPAD	NO	Direct Contracting	N/A	N/A	Jul-2024	Jul-2024	GoP	20,000.00	20,000.00		
3.a2	Market Study/Canvassing and other Activities	CPAD	NO	Direct Contracting	N/A	N/A	Quarterly	Quarterly	GoP	2,700.00	2,700.00		
	TRAVELING EXPENSES - FOREIGN												
A.1a, 3.a1, 3.a2	Benchmarking of World Class Parks/ Participation to International Parks Congress	OED, OPERATIONS, CPAD	NO	Direct Contracting	N/A	N/A	Sep-2024	Sep-2024	GoP	450,000.00	450,000.00		
	TRAINING AND SEMINARS												
A.1a	Attendance to Accounting Policies, Guidelines, and Procedures for National Government Agencies (NGAs)	ADMIN	NO	Direct Contracting	N/A	N/A	Jul-24	Jul-24	GoP	7,000.00	7,000.00		
A.1a	Recruitment, Selection, and Placement for PRIME-HRM	ADMIN	NO	Direct Contracting	N/A	N/A	Jul-24	Jul-24	GoP	5,000.00	5,000.00		
A.1a	Cash Management and Its Internal Control System	ADMIN	NO	Direct Contracting	N/A	N/A	Aug-24	Aug-24	GoP	2,500.00	2,500.00		
A.1a	Attendance to Philippine Association for Government Budget Administration (PAGBA)	FIN	NO	Direct Contracting	N/A	N/A	Oct-24	Oct-24	GoP	18,000.00	18,000.00		
A.1a	Attendance to GACPA (Government Association of Certified Public Accountant) Seminar	FIN	NO	Direct Contracting	N/A	N/A	Jul-24	Jul-24	GoP	18,000.00	18,000.00		
A.1a	Attendance to AGAP (Association of Government Accountants of the Philippines) Seminar	FIN	NO	Direct Contracting	N/A	N/A	Nov-24	Nov-24	GoP	18,000.00	18,000.00		
A.1a	Attendance to United Architects of the Philippines (UAP) Convention	PMD	NO	Direct Contracting	N/A	N/A	Apr-24	Apr-24	GoP	7,000.00	7,000.00		
A.1a	Attendance to Property and Supply Management System (PSMS)	ADMIN	NO	Direct Contracting	N/A	N/A	Jul-24	Jul-24	GoP	14,000.00	14,000.00		
A.1a	Mandatory Continuing Legal Education	OED	NO	Direct Contracting	N/A	N/A	Oct-24	Oct-24	GoP	15,000.00	15,000.00		
A.1a	Training on Effective Business Writing	OED	NO	Direct Contracting	N/A	N/A	Aug-24	Aug-24	GoP	15,000.00	15,000.00		
A.1a, 3.a1	Attendance to PICE (Philippine Institute of Civil Engineers) Year End Convention	PMD, OPERATIONS	NO	Direct Contracting	N/A	N/A	Nov-24	Nov-24	GoP	36,000.00	36,000.00		
A.1a	Gender and Development Training and Seminar	ADMIN	NO	Direct Contracting	N/A	N/A	Sep-24	Sep-24	GoP	51,000.00	51,000.00		
A.1a	Training Workshop on ISO 9001:2015	GASS	NO	Direct Contracting	N/A	N/A	Mar-24	Mar-24	GoP	89,000.00	89,000.00		
A.1a	Seminar-Workshop on Leave Administration Course for Effectiveness (LACE)	ADMIN	NO	Direct Contracting	N/A	N/A	Oct-24	Oct-24	GoP	54,000.00	54,000.00		
A.1a	Orientation on HR Mechanisms	ADMIN	NO	Direct Contracting	N/A	N/A	Mar-24	Mar-24	GoP	72,000.00	72,000.00		
A.1a, 3.a1, 3.a2	Annual Planning and Budgeting Conference	ALL DIVISIONS	NO	NP-53.9 - Small Value Procurement	Jan-24	N/A	Jan-24	Jan-24	GoP	259,000.00	259,000.00		
A.1a, 3.a1, 3.a2	Gender and Development Capability Building Program	ALL DIVISIONS	NO	NP-53.9 - Small Value Procurement	Jul-24	N/A	Jul-24	Jul-24	GoP	1,125,500.00	1,125,500.00		
3.a1	PICE Mid-year Convention	OPERATIONS	NO	Direct Contracting	N/A	N/A	Jun-24	Jun-24	GoP	18,000.00	18,000.00		
3.a1	Filipino Foresters Convention	OPERATIONS	NO	Direct Contracting	N/A	N/A	Nov-24	Nov-24	GoP	20,000.00	20,000.00		
3.a1	IIEE Mid-year Convention	OPERATIONS	NO	Direct Contracting	N/A	N/A	Jun-24	Jun-24	GoP	20,000.00	20,000.00		
3.a1	IIEE Year-End Convention	OPERATIONS	NO	Direct Contracting	N/A	N/A	Nov-24	Nov-24	GoP	5,000.00	5,000.00		
3.a1	PALA Convention	OPERATIONS	NO	Direct Contracting	N/A	N/A	Nov-24	Nov-24	GoP	5,000.00	5,000.00		
3.a1, 3.a2	Philippine Parks Congress	OPERATIONS, CPAD	NO	NP-53.9 - Small Value Procurement	Aug-24	N/A	Aug-24	Aug-24	GoP	135,000.00	135,000.00		

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					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
3.a2	Community Tour Guiding Workshop	CPAD	NO	NP-53.9 - Small Value Procurement	Mar-24	N/A	Apr-24	Apr-24	GoP	25,000.00	25,000.00		
	SUPPLIES AND MATERIALS												
	OFFICE SUPPLIES												
A.1a, 3.a1, 3.a2	Purchase of Common-Use Supplies Available at PS	ALL DIVISIONS	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly	GoP	711,869.00	711,869.00		
A.1a, 3.a1, 3.a2	Purchase of Common-Use Supplies Not Available at PS	ALL DIVISIONS	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	99,131.00	99,131.00		
	ICT SUPPLIES												
A.1a, 3.a1, 3.a2	Purchase of Common-Use ICT Supplies Available at PS	ALL DIVISIONS	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly	GoP	234,606.00	234,606.00		
A.1a, 3.a1, 3.a2	Purchase of Common-Use ICT Supplies Not Available at PS	ALL DIVISIONS	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	195,394.00	195,394.00		
	Accountable Forms Expenses												
A.1a	Cash Official Receipts	ADMIN	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Oct-2024	Oct-2024	GoP	1,000.00	1,000.00		
A.1a	Check Booklet	ADMIN	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Feb-24, Aug-24	Feb-24, Aug-24	GoP	2,000.00	2,000.00		
	Drugs and Medicines Expenses												
A.1a	Drug and Medicine Expense for NPDC Employees Health and Wellness	ADMIN	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	80,000.00	80,000.00		
	FUEL, OIL AND LUBRICANTS EXPENSES												
3.a1	Fuel and Oil for Service Vehicles, Maintenance Equipment, Tools and Water Features of the Parks	OPERATIONS	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	1,140,000.00	1,140,000.00		
	AGRICULTURE AND MARINE SUPPLIES												
3.a1	Agricultural Supplies for the Maintenance and Improvement of the Urban Garden	OPERATIONS	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	62,000.00	62,000.00		
	CHEMICAL AND FILTERING SUPPLIES												
3.a1	Chemical Supplies for the Cleaning of Fountains, Falls and Lagoons	OPERATIONS	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	48,000.00	48,000.00		
	SEMI-EXPENDABLE MACHINERY AND EQUIPMENT												
A.1a	Purchase of Common-Use Semi-Expendable Office Equipment Not Available at PS (PMD)	PMD	NO	NP-53.9 - Small Value Procurement	Jun-24	N/A	Jul-24	Jul-24	GoP	10,000.00	10,000.00		
3.a1	Tools and Equipment for Construction	OPERATIONS	NO	NP-53.9 - Small Value Procurement	July-24	N/A	Aug-24	Aug-24	GoP	30,000.00	30,000.00		
3.a1	Tools for the Maintenance and Troubleshooting works for the Parks' Lighting and Electrical System	OPERATIONS	NO	NP-53.9 - Small Value Procurement	July-24	N/A	Aug-24	Aug-24	GoP	15,000.00	15,000.00		
3.a1	Tools and Equipment for the Landscape and Gardening Works	OPERATIONS	NO	NP-53.9 - Small Value Procurement	July-24	N/A	Aug-24	Aug-24	GoP	50,000.00	50,000.00		
3.a1	Tools and Equipment for Motor Vehicles	OPERATIONS	NO	NP-53.9 - Small Value Procurement	July-24	N/A	Aug-24	Aug-24	GoP	80,000.00	80,000.00		

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					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
3.a1	Provision of Personal Protective Equipment	OPERATIONS	NO	NP-53.9 - Small Value Procurement	Feb-24	N/A	Mar-24	Mar-24	GoP	25,000.00	25,000.00		
3.a1	Tools, Equipment and Spare Parts for Grasscutting, Tree Pruning and Pressure Cleaning	OPERATIONS	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	80,000.00	80,000.00		
3.a2	Procurement of Printers	CPAD	NO	NP-53.9 - Small Value Procurement	Mar-24	N/A	Apr-24	Apr-24	GoP	20,000.00	20,000.00		
3.a2	Procurement of Supplies and Materials for the Maintenance of Audio and Lights System	CPAD	NO	NP-53.9 - Small Value Procurement	Mar-24	N/A	Apr-24	Apr-24	GoP	100,000.00	100,000.00		
										0.00			
	OTHER SUPPLIES AND MATERIALS									0.00			
A.1a	NPDC's 60th Founding Anniversary	ALL DIVISIONS	NO	NP-53.9 - Small Value Procurement	Feb-24	N/A	Feb-24	Feb-24	GoP	161,161.00	161,161.00		
A.1a	Conduct of Physical Fitness Activities (One-Day Fun Games)	ALL DIVISIONS	NO	NP-53.9 - Small Value Procurement	Aug-24	N/A	Sep-24	Sep-24	GoP	65,000.00	65,000.00		
A.1a	Provision of Personal Protective Equipment (Go Bags) to NPDC Employees	ALL DIVISIONS	NO	NP-53.9 - Small Value Procurement	Feb-24	N/A	Feb-24	Feb-24	GoP	37,500.00	37,500.00		
A.1a, 3.a1, 3.a2	Provision of Drinking Water to NPDC Employees	ALL DIVISIONS	NO	NP-53.9 - Small Value Procurement	Jan-24	N/A	Feb-24	Feb-24	GoP	125,819.82	125,819.82		
A.1a	Supplies for Health and Wellness Fair 2024	ALL DIVISIONS	NO	NP-53.9 - Small Value Procurement	Sep-24	N/A	Sep-24	Sep-24	GoP	21,000.00	21,000.00		
A.1a	Purchase of Common-Use Supplies Available at PS	GASS	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly	GoP	45,529.00	45,529.00		
A.1a	Purchase of Common-Use Supplies Not Available at PS	GASS	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	38,990.19	38,990.19		
A.1a, 3.a1, 3.a2	Supply and Administration of Flu Vaccination to NPDC employees	ALL DIVISIONS	NO	NP-53.9 - Small Value Procurement	May-24	N/A	May-24	May-24	GoP	172,000.00	172,000.00		
A.1a, 3.a1, 3.a2	Supplies for the Year-End Activity	ALL DIVISIONS	NO	NP-53.9 - Small Value Procurement	Oct-2024	N/A	Nov-24	Nov-24	GoP	522,000.00	522,000.00		
3.a1	Christmas Decoration of the Parks	OPERATIONS	NO	Competitive Bidding	Aug-24	Sep-24	Oct-24	Oct-24	GoP	1,000,000.00	1,000,000.00		
3.a1	Supplies and Materials for Hardscape Elements	OPERATIONS	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	500,000.00	500,000.00		
3.a1	Supplies and Materials for the Parks' Infrastructures	OPERATIONS	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	140,000.00	140,000.00		
3.a1	Supplies and Materials for Offices	OPERATIONS	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	200,000.00	200,000.00		
3.a1	Purchase of Janitorial, Cleaning and Sanitation Supplies	OPERATIONS	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	400,000.00	400,000.00		
3.a1	Supplies for the Routinary Inspection and Operations of the Airconditioning Units	OPERATIONS	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	160,000.00	160,000.00		
3.a1	Supplies and Materials for the Park's Lighting and Electrical System	OPERATIONS	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	660,000.00	660,000.00		
3.a1	Supplies and Materials for the Maintenance of the Parks' Landscapes and Gardens	OPERATIONS	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	60,000.00	60,000.00		
3.a1	Supplies for the Propagation and Enhancement of Softscape Elements	OPERATIONS	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	120,000.00	120,000.00		
3.a1	Supplies and Materials for the Plumbing and Irrigation of the Parks and Offices	OPERATIONS	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	140,000.00	140,000.00		
3.a1	Supplies for the Materials Recovery Facility	OPERATIONS	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	20,000.00	20,000.00		
3.a1	Supplies, Materials and Equipment for the Fountains, Falls and Lagoons in the Parks	OPERATIONS	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	100,000.00	100,000.00		
3.a1	Supplies and Materials for the Grasscutter, Chainsaw, Leaf Blower and Pressure Cleaner	OPERATIONS	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	40,000.00	40,000.00		
3.a1	Enhancement of Trashbins at Gated Gardens	OPERATIONS	NO	NP-53.9 - Small Value Procurement	Semestral	N/A	Semestral	Semestral	GoP	400,000.00	400,000.00		

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					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	COMMUNICATION SERVICES												
A.1a	Postage and Courier Expenses	ADMIN	NO	Direct Contracting	N/A	N/A	Quarterly	Quarterly	GoP	6,000.00	6,000.00		
A.1a, 3.a1, 3.a2	Mobile: Communication Expenses for NPDC Employees	ALL DIVISIONS	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	327,600.00	327,600.00		
A.1a, 3.a1	Landline subscription	ALL DIVISIONS	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	216,000.00	216,000.00		
A.1a	PLDT Internet I-Gate	ALL DIVISIONS	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	829,000.00	829,000.00		
3.a1	Internet Subscription for Paco Park	ALL DIVISIONS	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	294,000.00	294,000.00		
3.a1	Internet Subscription for Rizal Park Visitors Center	ALL DIVISIONS	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	312,000.00	312,000.00		
	CONFIDENTIAL, INTELLIGENCE, AND EXTRA ORDINARY EXPENSES												
A.1a	Extraordinary and Miscellaneous Expenses	OED	NO	Shopping	Monthly	N/A	Monthly	Monthly	GoP	300,000.00	300,000.00		
	PROFESSIONAL SERVICES												
	Legal Services												
A.1a	Payment for the services from the Office of the Solicitor General	OED	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Nov-2024	Nov-2024	GoP	252,000.00	252,000.00		
	OTHER PROFESSIONAL SERVICES												
A.1a, 3.a1, 3.a2	Conduct of Annual Physical Examination for NPDC Employees	ALL DIVISIONS	NO	NP-53.9 - Small Value Procurement	Jan-24	N/A	Jan-24	Jan-24	GoP	570,500.00	570,500.00		
A.1a	Engagement of Job Order workers / Contract of Service personnel	GASS	NO	Direct Contracting	N/A	N/A	Jan-24, Jul-24	Jan-24, Jul-24	GoP	3,697,500.00	3,697,500.00		
3.a1	Engagement of Contract of Service Personnel (Nurse)	OPERATIONS	NO	Direct Contracting	N/A	N/A	Jan-24, Jul-24	Jan-24, Jul-24	GoP	360,500.00	360,500.00		
3.a2	Artists, Photographers/Videographers and Other Service Providers for Stop and Salute	CPAD	NO	NP-53.9 - Small Value Procurement	Jan-24	N/A	Jan-24	Jan-24	GoP	770,000.00	770,000.00		
3.a2	Artists, Photographers/Videographers and Other Service Providers for Rizal Park and Paco Park Walking Tours	CPAD	NO	NP-53.9 - Small Value Procurement	Jan-24	N/A	Jan-24	Jan-24	GoP	84,000.00	84,000.00		
3.a2	Artists, Photographers/Videographers and Other Service Providers for Silent Drill and Changing of the Guards	CPAD	NO	NP-53.9 - Small Value Procurement	Jan-24	N/A	Jan-24	Jan-24	GoP	360,000.00	360,000.00		
3.a2	Artists, Photographers/Videographers and Other Service Providers for Concert at the Park	CPAD	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	Monthly	Monthly	Monthly	Monthly	GoP	1,800,000.00	1,800,000.00		
3.a2	Artists, Photographers/Videographers and Other Service Providers for Paco Park Presents	CPAD	NO	NP-53.9 - Small Value Procurement	Jan-24	N/A	Jan-24	Jan-24	GoP	680,000.00	680,000.00		
3.a2	Artists, Photographers/Videographers and Other Service Providers for Tour Guiding Workshops	CPAD	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	200,000.00	200,000.00		
3.a2	Artists, Photographers/Videographers and Other Service Providers for NPDC Anniversary	CPAD	NO	NP-53.9 - Small Value Procurement	Jan-24	N/A	Jan-24	Jan-24	GoP	70,000.00	70,000.00		
3.a2	Artists, Photographers/Videographers and Other Service Providers for Valentine's Day	CPAD	NO	NP-53.9 - Small Value Procurement	Jan-24	N/A	Feb-24	Feb-24	GoP	100,000.00	100,000.00		
3.a2	Artists, Photographers/Videographers and Other Service Providers for Commemoration of the Martyrdom of Gomburza	CPAD	NO	NP-53.9 - Small Value Procurement	Feb-24	N/A	Feb-24	Feb-24	GoP	20,000.00	20,000.00		
3.a2	Artists, Photographers/Videographers and Other Service Providers for Women's Month	CPAD	NO	NP-53.9 - Small Value Procurement	Feb-24	N/A	Mar-24	Mar-24	GoP	100,000.00	100,000.00		
3.a2	Artists, Photographers/Videographers and Other Service Providers for Earth Hour	CPAD	NO	NP-53.9 - Small Value Procurement	Feb-24	N/A	Mar-24	Mar-24	GoP	60,000.00	60,000.00		
3.a2	Artists, Photographers/Videographers and Other Service Providers for Holy Week	CPAD	NO	NP-53.9 - Small Value Procurement	Feb-24	N/A	Mar-24	Mar-24	GoP	100,000.00	100,000.00		

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3.a2	Artists, Photographers/Videographers and Other Service Providers for Flores De Mayo	CPAD	NO	NP-53.9 - Small Value Procurement	Apr-24	N/A	May-24	May-24	GoP	90,000.00	90,000.00		
3.a2	Artists, Photographers/Videographers and Other Service Providers for Ramadan Activities	CPAD	NO	NP-53.9 - Small Value Procurement	Apr-24	N/A	May-24	May-24	GoP	30,000.00	30,000.00		
3.a2	Artists, Photographers/Videographers and Other Service Providers for Independence Day Celebration	CPAD	NO	NP-53.9 - Small Value Procurement	May-24	N/A	Jun-24	Jun-24	GoP	100,000.00	100,000.00		
3.a2	Artists, Photographers/Videographers and Other Service Providers for Rizal's Birth Anniversary	CPAD	NO	NP-53.9 - Small Value Procurement	May-24	N/A	Jun-24	Jun-24	GoP	100,000.00	100,000.00		
3.a2	Artists, Photographers/Videographers and Other Service Providers for National Disability Prevention and Rehabilitation Week	CPAD	NO	NP-53.9 - Small Value Procurement	Jun-24	N/A	Jul-24	Jul-24	GoP	50,000.00	50,000.00		
3.a2	Artists, Photographers/Videographers and Other Service Providers for Peace Wave Ceremonies	CPAD	NO	NP-53.9 - Small Value Procurement	Jun-24	N/A	Aug-24	Aug-24	GoP	50,000.00	50,000.00		
3.a2	Artists, Photographers/Videographers and Other Service Providers for Philippine Parks Congress	CPAD	NO	NP-53.9 - Small Value Procurement	Jul-24	N/A	Aug-24	Aug-24	GoP	350,000.00	350,000.00		
3.a2	Artists, Photographers/Videographers and Other Service Providers for Elderly Filipino Week	CPAD	NO	NP-53.9 - Small Value Procurement	Sep-24	N/A	Sep-24	Sep-24	GoP	50,000.00	50,000.00		
3.a2	Artists, Photographers/Videographers and Other Service Providers for Halloween	CPAD	NO	NP-53.9 - Small Value Procurement	Oct-24	N/A	Oct-24	Oct-24	GoP	80,000.00	80,000.00		
3.a2	Artists, Photographers/Videographers and Other Service Providers for Lights On, Luneta	CPAD	NO	NP-53.9 - Small Value Procurement	Oct-24	N/A	Nov-24	Nov-24	GoP	200,000.00	200,000.00		
3.a2	Artists, Photographers/Videographers and Other Service Providers for National Children's Month	CPAD	NO	NP-53.9 - Small Value Procurement	Oct-24	N/A	Nov-24	Nov-24	GoP	90,000.00	90,000.00		
3.a2	Artists, Photographers/Videographers and Other Service Providers for Anti-VAWC Campaign	CPAD	NO	NP-53.9 - Small Value Procurement	Nov-24	N/A	Nov-24	Nov-24	GoP	100,000.00	100,000.00		
3.a2	Artists, Photographers/Videographers and Other Service Providers for Christmas Carols	CPAD	NO	NP-53.9 - Small Value Procurement	Nov-24	N/A	Dec-24	Dec-24	GoP	100,000.00	100,000.00		
3.a2	Artists, Photographers/Videographers and Other Service Providers for Christmas Day Concert	CPAD	NO	NP-53.9 - Small Value Procurement	Nov-24	N/A	Dec-24	Dec-24	GoP	450,000.00	450,000.00		
3.a2	Artists, Photographers/Videographers and Other Service Providers for Rizal Day	CPAD	NO	NP-53.9 - Small Value Procurement	Dec-24	N/A	Dec-24	Dec-24	GoP	100,000.00	100,000.00		
3.a2	Artists, Photographers/Videographers and Other Service Providers for New Year Countdown	CPAD	NO	NP-53.9 - Small Value Procurement	Dec-24	N/A	Dec-24	Dec-24	GoP	450,000.00	450,000.00		
3.a2	Artists, Photographers/Videographers and Other Service Providers for PARKonversations	CPAD	NO	NP-53.9 - Small Value Procurement	Jan-24	N/A	Jan-24	Jan-24	GoP	300,000.00	300,000.00		
3.a2	Artists, Photographers/Videographers and Other Service Providers for Pet Park Activities	CPAD	NO	NP-53.9 - Small Value Procurement	Jul-24	N/A	Aug-24	Aug-24	GoP	50,000.00	50,000.00		
3.a2	Artists, Photographers/Videographers and Other Service Providers for NPDC Year-End Assessment Activity	CPAD	NO	NP-53.9 - Small Value Procurement	Nov-24	N/A	Dec-24	Dec-24	GoP	50,000.00	50,000.00		
	CONSULTANCY SERVICES												
A.1a	Engagement of Consultancy Services for the improvement of the agency's internal policies and procedures (Services of Administrative Management Consultant)	GASS	YES	NP-53.7 Highly Technical Consultants	N/A	N/A	Jan-24, Jun-24	Jan-24, Jun-24	GoP	600,000.00	600,000.00		
3.a1	Engagement of Consultancy Services for Technical Operations	OPERATIONS	YES	NP-53.7 Highly Technical Consultants	N/A	N/A	Jan-24, Jun-24	Jan-24, Jun-24	GoP	600,000.00	600,000.00		
3.a2	Services of Communications Consultant	CPAD	YES	NP-53.7 Highly Technical Consultants	N/A	N/A	Jan-24, Jun-24	Jan-24, Jun-24	GoP	540,000.00	540,000.00		
3.a2	Services of Graphics Design Consultant	CPAD	YES	NP-53.7 Highly Technical Consultants	N/A	N/A	Jan-24, Jun-24	Jan-24, Jun-24	GoP	540,000.00	540,000.00		
	GENERAL SERVICES												
	JANITORIAL SERVICES												
3.a1	Provision of Janitorial Services	OPERATIONS	YES	Competitive Bidding	Nov-23	Nov-23	Jan-24	Jan-24	GoP	10,000,000.00	10,000,000.00		

National Parks Development Committee Indicative Annual Procurement Plan for FY 2024

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National Parks Development Committee Indicative Annual Procurement Plan for FY 2024

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
3.a1	Preventive Maintenance and Repair of Organic Motor Vehicles (131201/ NAQ-8164/ TOO-166/ NBB-2294/ SKW-828/ ATA-7734/ SAA-9836/ RLD-842/ 1303-732892/ 1312-420713/ 1312-420714/ 1312-420715/ SAA-9836 Robin water pump, and other official NPDC vehicles)	OPERATIONS	NO	NP-53.9 - Small Value Procurement	Mar-24 to Dec-24	N/A	Mar-24 to Dec-24	Mar-24 to Dec-24	GoP	550,000.00	550,000.00		
	TAXES, INSURANCES AND OTHER FEES												
	TAXES, DUTIES AND LICENSES												
A.1a	Notarial Fee	ADMIN	NO	Direct Contracting	N/A	N/A	Quarterly	Quarterly	GoP	900.00	900.00		
3.a1	LTO Registration and Emission for Vehicle	OPERATIONS	NO	Direct Contracting	N/A	N/A	Jan-24, Feb-24, Apr-24, Jun-24, Aug-24, Oct-24	Jan-24, Feb-24, Apr-24, Jun-24, Aug-24, Oct-24	GoP	40,000.00	40,000.00		
	Fidelity Bond Premiums												
A.1a	Premium Payment for Accountable Officials	ADMIN	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-24, Jun-24, Jul-24, Sep-24, Dec-24	Jan-24, Jun-24, Jul-24, Sep-24, Dec-24	GoP	75,000.00	75,000.00		
	INSURANCE EXPENSES												
3.a1	GSIS Insurance Fees for Vehicles	OPERATIONS	NO	Direct Contracting	N/A	N/A	Jan-24, Mar-24, May-24, Jul-24, Sep-24, Nov-24, Dec-24	Jan-24, Mar-24, May-24, Jul-24, Sep-24, Nov-24, Dec-24	GoP	115,000.00	115,000.00		
3.a1	Insurance of Buildings and Other Structures	OPERATIONS	NO	Direct Contracting	N/A	N/A	Dec-24	Dec-24	GoP	900,000.00	900,000.00		
	OTHER MAINTENANCE AND OPERATING EXPENSES												
	ADVERTISING EXPENSE												
3.a2	Promotion of Events	CPAD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	60,000.00	60,000.00		
	Representation Expenses												
A.1a	Official meetings / conferences and other official functions	OED	NO	Shopping	Quarterly	N/A	Quarterly	Quarterly	GoP	200,000.00	200,000.00		
A.1a	Representation Expense for the Anniversary	ADMIN	NO	NP-53.9 - Small Value Procurement	Jan-24	N/A	Feb-24	Feb-24	GoP	145,000.00	145,000.00		
A.1a	Representation Expense for the Year-End Assessment for NPDC personnel	ADMIN	NO	NP-53.9 - Small Value Procurement	Nov-24	N/A	Dec-24	Dec-24	GoP	145,000.00	145,000.00		
A.1a	Representation Expense for other HR-related programs/activities/projects	ADMIN	NO	NP-53.9 - Small Value Procurement	Sep-24	N/A	Oct-24	Oct-24	GoP	30,000.00	30,000.00		
	RENT/ LEASE EXPENSES												
A.1a	Rents-Equipment (P.O. Box)	ADMIN	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Feb-24 to Dec-24	Feb-24 to Dec-24	GoP	14,400.00	14,400.00		
3.a1	Rental of Portalets	OPERATIONS	NO	NP-53.9 - Small Value Procurement	Nov-24	N/A	Nov-24	Nov-24	GoP	350,000.00	350,000.00		
3.a1	Rental of Other Equipment	OPERATIONS	NO	NP-53.9 - Small Value Procurement	Nov-24	N/A	Nov-24	Nov-24	GoP	50,000.00	50,000.00		
	SUBSCRIPTION EXPENSES												
A.1a	OED Zoom, HR ZOOM and other reading materials (as needed)	ALL DIVISIONS	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	60,000.00	60,000.00		

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Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/RE	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A.1a	Renewal of CD Asia	ALL DIVISIONS	NO	NP-53.9 - Small Value Procurement	Dec-2023	N/A	Jan-24	Jan-24	GoP	50,400.00	50,400.00		
A.1a	Renewal of Sophos Firewall	ALL DIVISIONS	NO	NP-53.9 - Small Value Procurement	Oct-2024	N/A	Nov-24	Nov-24	GoP	500,000.00	500,000.00		
A.1a	Renewal of Adobe Photoshop	ALL DIVISIONS	NO	NP-53.9 - Small Value Procurement	Feb-2024	N/A	Mar-24	Mar-24	GoP	50,000.00	50,000.00		
A.1a, 3.a1	Renewal of AutoCAD	ALL DIVISIONS	NO	NP-53.9 - Small Value Procurement	Dec-2023	N/A	Jan-24	Jan-24	GoP	70,000.00	70,000.00		
A.1a, 3.a1	Renewal of Anti-Virus	ALL DIVISIONS	NO	NP-53.9 - Small Value Procurement	Sep-2024	N/A	Oct-24	Oct-24	GoP	154,500.00	154,500.00		
A.1a, 3.a1	Renewal of MS Office	ALL DIVISIONS	NO	NP-53.9 - Small Value Procurement	Dec-2023	N/A	Jan-24	Jan-24	GoP	205,000.00	205,000.00		
	CAPITAL OUTLAY												
A.1a	Procurement of Office Vehicles	OPERATIONS	YES	Competitive Bidding	Nov-23	Nov-23	Jan-24	Jan-24	GoP	14,800,000.00		14,800,000.00	
3.a1	Implementation of Rizal Park Complex Comprehensive Tourism Plan (Improvement of Open Air Auditorium)	OPERATIONS	NO	Competitive Bidding	March-24	March-24	May-24	May-24	GoP	36,943,000.00		36,943,000.00	
Total										187,299,000.00	135,556,000.00	51,743,000.00	

Prepared by:


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